

**ROMULUS CENTRAL SCHOOL
ROMULUS, NY 14541**

**BOARD OF EDUCATION REGULAR MEETING MINUTES
FEBRUARY 12, 2013
7:00 P.M. - BOARD CONFERENCE ROOM**

PRESENT: Robert McCann – President; Seth Brandow – Vice President; Rebecca Jessop; Timothy Kuryla; Kara Mapstone; James O. Somerville

ABSENT: Thomas Wilson

OTHERS PRESENT: Nancy Zimar – Interim Superintendent; Leanne B. Keel – District Clerk; Robert J. Boulware – Business Manager; Martin Rotz – PK-8 Principal; Michael Pane – Athletic Director; Christopher Puylara – RFA President; Donna Newcomb; Michele Canale – Student Council; Participation in Government Students

1. OPENING AND MINUTES

1.1 Call to Order – By Mr. McCann at 7:00 p.m.

1.1.1 Pledge of Allegiance

APPROVED MINUTES

1.2 Resolution to Approve Minutes

1.2.1 Resolution to approve the following:

1.2.1.1 Minutes of regular Board of Education meeting of January 7, 2013

1.2.1.2 Minutes of regular Board of Education meeting of January 22, 2013

1.2.1.3 Minutes of special Board of Education meeting of February 5, 2013

Moved: Mr. Brandow

Seconded: Mr. Somerville

Approved: Unanimously

1.3 Resolutions, Other

1.3.1 To act upon the recommendation of the Superintendent to approve the following:

1.3.1.1 Approval of the Agenda

Moved: Mrs. Mapstone

Seconded: Mrs. Jessop

Approved: Unanimously

1.4 Announcements and Reports

1.4.1 The next regular meeting of the Board of Education will be February 26, 2013, at 7:00 p.m. in the Board Conference Room. **(Changed to 2/27/13)**

1.5 Other Items

2. INTERSCHOOL ACTIVITIES

2.1 Romulus Student Forum

2.1.1 Hosted by High School Student Council – Michele Canale

Ms. Canale reported that the Honor Roll Pizza Party will be held on February 14, 2013. Events for the upcoming months will be reported upon at the March, 2013 BOE meeting.

COMBINED TEAM DEADLINES

2.1.2 Dialogue with Athletic Director – Nancy Zimar, Michael Pane

Mr. Pane reported that the Finger Lakes West League has established deadlines for Fall 2013, Winter, 2013, and Spring, 2014 student signups for combined/blended sports teams. Mrs. Zimar mentioned that if signup numbers are not sufficient to field a combined team, perhaps each school district will have their own team. The NYSPHSAA has revised classification formulas for schools (Class, D, Class, C, Class B, Class A) regarding school enrollment figures which are used to determine a combined team's classification. Mr. Pane stated that RCS will announce their recruitment procedures within the next two weeks.

Mr. McCann stated that individual re-evaluation of each sport will occur every school year.

COMBINED LACROSSE TEAMS

2.2 Resolutions

2.2.1 To act upon the recommendation of the Superintendent to approve the following:

2.2.1.1 WHEREAS the Seneca Falls Central School District Board of Education authorized an Agreement for the participation of up to five (5) Romulus JV student athletes on the Mynderse Academy Girls' Lacrosse team for Spring, 2013 season, and up to five (5) Romulus boys on the Modified Boys' (Grades 7 & 8) Lacrosse team for Spring, 2013 season; and

WHEREAS the Romulus Central School District Board of Education hereby requests authorization of the Agreement as created by the Seneca Falls Central School District herewith:

- . The participation of Romulus student athletes cannot result in cuts of Seneca Falls Central School District students. If there are excessive numbers which require cuts, the Romulus Central School District students will not be able to participate.
- . Participation is based on successful Selective Classification of JV Girls.
- . Given the fact that student athletes are required to provide their own equipment (goggles, sticks), there will be no charge to the Romulus Central School District.
- . Romulus Central School District is responsible for transportation to Mynderse Academy for daily practices and games. Romulus student athletes will travel to away games with the Mynderse Academy team on Seneca Falls Central School District buses.
- . Romulus student athletes will be in compliance with Romulus eligibility requirements.
- . The Mynderse Academy athletes' Code of Conduct will apply to all team members.
- . Romulus student athletes will be covered under the Romulus Student Accident Policy.

The Romulus Central School District will provide a Certificate of Insurance for liability, naming

the Seneca Falls Central School District as certificate holder.
. This Agreement is for the 2013 season only.

THEREFORE, BE IT RESOLVED THAT, the Romulus Central School District Board of Education grants authorization for a shared JV Girls' Lacrosse Team and a Modified Boys' Lacrosse Team with the Seneca Falls Central School District as outlined herewith.

2.2.1.2 RCS Foundation Grant for Spelling Bee T-Shirt Design Contest –
Erica Sinicropi @ \$140.00

Moved: Mr. Kuryla Seconded: Mr. Brandow
Approved: Unanimously

2.3 Announcements and Reports

2.3.1 Consider going off to see "The Wizard" on Friday, February 15 and Saturday, February 16 at 7:00 p.m. and support students and the Director of the Encore Society.

2.4 Other Items

3. REPORTS TO THE BOARD

3.1 Resolutions **REVISED ANIMALS IN THE SCHOOL POLICY APPROVED**

3.1.1 First read of the revised Policy:

3.1.1.1 Animals in the School (Instructional Purposes), #8370

Mrs. Mapstone, Chairperson of the Policy Committee, requested that a 'second reading' be waived allowable as per RCS Policy #1410 Policy & Administrative Regulations.

Moved: Mr. McCann Seconded: Mr. Brandow
Approved: Unanimously

3.2 Announcements and Reports

VARIOUS REPORTS ACCEPTED

3.2.1 President's Report

Mr. McCann mentioned that the Girls' Varsity Basketball Team is undefeated in the Finger Lakes West League. He also stated that a letter will be sent to the SSCS Board of Education this week requesting a discussion about the future of the merger process between SSCS and RCS. It would center around the sharing of thoughts and concerns about the Merger Study, its continuation and the future educational opportunities for the children of both Districts.

3.2.2 Board Members Forum

3.2.3 Superintendent's Report

3.2.3.1 Organizational Chart

3.2.3.2 Other

Mrs. Zimar mentioned that the Treasurer's job description is a work in progress to be presented at the March 12, 2013 BOE meeting. Also, an Internal Audit of our Food Service Program will occur March 5-6, 2013 by the Management Advisory Group of New York, Inc. (MAG). The purpose is to determine why the Program is losing a large amount of money, and what can be done to turn this situation around. Mrs. Zimar is also investigating the employment of a Food Service Consulting firm to assist with this issue.

3.3 Other Items

4. BUSINESS OFFICE REPORTS

4.1 Resolutions

4.1.1 To act upon the recommendation of the Superintendent to approve the following:

4.1.1.1 Treasurer's Report for December, 2012

4.1.1.2 Student Activities Report for December, 2012

4.1.1.3 BE IT RESOLVED that the Romulus Central School transfer funds from Budgeted salary accounts to Shared Services with South Seneca Central School, for the purpose of funding contractual shared services with South Seneca Central School, as follows:

- . A2110.130-77-0000 (Instructional Salaries – Health) TO
A2110.400-22-0001 (Shared Staff – Health) - \$20,000
- . A2250.150-66-0000 (Instructional Salaries – Special Ed.) TO
A2110.400-22-0001 (Shared Staff – Health) \$13,847
- . A2280.150-77-0000 (Instructional Salaries – Technology) TO
A2280.400-22-0001 (Shared Staff – Technology) \$37,336
- . A2250.150-66-0000 (Instructional Salaries – Special Ed) TO
A2280.400-22-0001 (Shared Staff – Technology) \$23,000
- . A2610.150-66-0000 (Instructional Salaries – Library) TO
A2610.400-22-0001 (Shared Staff – Library) \$24,000
- . A2110.140-77-0000 (Instructional Salaries – Tutoring) TO
A2610.400-22-0001 (Shared Staff – Library) \$6,546

Moved: Mr. Kuryla
Approved: Unanimously

Seconded: Mr. Brandow

4.2 Announcements and Reports

4.2.1 Internal Claims Auditor Reports for December, 2012 and January, 2013

4.2.2 Revenue Status for Accounts "A" General Fund dated 12/01/12 to 12/31/12; Warrant No. 23 for Accounts "A" General Fund dated 12/14/12 in the amount of \$231,570.12; Warrant No. 25 for Accounts "A" General Fund dated 12/31/12 in the amount of \$137,782.19

- 4.2.3 Revenue Status for Accounts "C" Cafeteria dated 12/01/12 to 12/31/12; Warrant No. 11 for Accounts "C" Cafeteria dated 12/14/12 in the amount of \$6,221.65
 - 4.2.4 Revenue Status for Accounts "F" Special Aid Fund dated 12/01/12 to 12/31/12; Warrant No. 13 for Accounts "F" Special Aid Fund dated 12/14/12 in the amount of \$4,752.80; Warrant No. 14 for Accounts "F" Special Aid Fund dated 12/31/12 in the amount of \$27,997.56
 - 4.2.5 Revenue Status for Accounts "TA" Trust and Agency Fund dated 12/01/12 to 12/31/12; Warrant No. 25 for Accounts "TA" Trust and Agency Fund dated 12/14/12 in the amount of \$218.46; Warrant No. 28 for Accounts "TA" Trust and Agency Fund dated 12/31/12 in the amount of \$88,830.91
 - 4.2.6 Revenue Status for Accounts "A" General Fund dated 01/01/13 to 01/31/13; Warrant No. 28 for Accounts "A" General Fund dated 01/16/13 in the amount of \$242,032.51; Warrant No. 29 for Accounts "A" General Fund dated 01/31/13 in the amount of 48,195.03
 - 4.2.7 Revenue Status for Accounts "C" Cafeteria dated 01/01/13 to 01/31/13; Warrant No. 13 for Accounts "C" Cafeteria dated 01/16/13 in the amount of \$3,949.82; Warrant No. 14 for Accounts "C" Cafeteria dated 01/31/13 in the amount of \$4,437.00
 - 4.2.8 Revenue Status for Accounts "F" Special Aid Fund dated 01/01/13 to 01/31/13; Warrant No. 15 for Accounts "F" Special Aid Fund dated 01/16/13 in the amount of \$73.57; Warrant No. 16 for Accounts "F" Special Aid Fund dated 01/31/13 in the amount of \$3,694.56
 - 4.2.9 Revenue Status for Accounts "H" Capital Fund dated 01/01/13 to 01/31/13; Warrant No. 10 for Accounts "H" Capital Fund dated 01/16/13 in the amount of \$19,960.00; Warrant No. 11 for Accounts "H" Capital Fund dated 01/31/13 in the amount of \$7,176.00
 - 4.2.10 Revenue Status for Accounts "TA" Trust and Agency dated 01/01/13 to 01/31/13; Warrant No. 30 for Accounts "TA" Trust and Agency dated 01/31/13 in the amount of \$4,080.54
 - 4.2.11 Revenue Status for Accounts "TE" Cash Disbursements dated 01/01/13 to 01/31/13; Warrant No. 2 for Accounts "TE" Cash Disbursements dated 01/16/13 in the amount of \$500.00
- 4.3 Other Items
- 4.3.1 Budget review of State Aid and Revenue Projections – Mr. Boulware
Mr. Boulware reported that RCS will receive High Tax Aid this year because of the declining enrollment and the lake property. He requested from the BOE a percentage range for the tax levy, stating that last year it was a 2% increase. After discussion by the membership, it was decided that the goal should be in the 2% range.
 - 4.3.2 Building restructuring and budget implications – Mrs. Zimar
Mrs. Zimar stated that she is looking at the teacher/student ratio, increasing teaching loads, the 7-12 Grade model, and 6th grade as self-contained Layoffs and preferred eligibility lists will be presented during March, 2013.

5. COMMUNICATIONS

5.1 Public Comments * Individual comments will be limited to five (5) minutes, with additional time granted at the discretion of the Board President or his designee.

5.2 Resolutions

5.3 Announcements and Reports

5.4 Other Items

6. PERSONNEL APPROVED RESIGNATION, LEAVES, APPOINTMENTS

6.1 Resolutions in Regard to Administrators and Teachers

6.1.1 To act upon the recommendation of the Superintendent to approve the following personnel issues:

6.1.1.1 Lindsay Guy, six week maternity leave, effective on or about April 4, 2013

6.1.1.2 Jeffery Felice as High School Musical Technical Director at a stipend of \$700.00

6.1.1.3 Appointment of Danielle Lynch-Jacobson, Long-Term Substitute retro-Active to January 24, 2013 in Secondary Science at \$131.00 per diem

Moved: Mr. Brandow Seconded: Mr. Kuryla

Approved: Unanimously.

6.2 Resolutions in Regard to Support Staff

6.2.1 To act upon the recommendation of the Superintendent to approve the following:

6.2.1.1 Accept the resignation of Zachary Wessig, Cleaner, effective January 23, 2013

6.2.1.2 Zachary Wessig as Substitute Cleaner, Lodi, NY

Moved: Mr. Brandow Seconded: Mr. McCann

Approved: Unanimously

6.3 Resolutions, Other

6.3.1 To act upon the recommendation of the Superintendent to approve the following personnel issue:

6.3.1.1 Charity Gillotti as Vocal Music Director at a rate of \$28.00 per hour, not to exceed \$1,000.00

Moved: Mr. Kuryla Seconded: Mrs. Jessop

Approved: Unanimously

6.4 Announcements and Reports

6.5 Other Items

7. CURRICULUM

7.1 Resolutions

7.1.1 To act upon the recommendation of the Superintendent to approve the Committee on Special Education and Section 504 Committee issues :

7.1.1.1 To approve the placement of the Committee on Special Education dated October 30, 2012, November 7, 2012, November 8, 2012, November 15, 2012, December 5, 2012, December 18, 2012, December 19, 2012, January 9, 2013. (Student numbers 05054, 05689, 06478, 06480, 05009, 05931, 06464, 05567, 05937, 06160, 06010, 04849, 06657, 06656, 05435, 05459, 05455, 05435, 05459, 05455, 05839, 06654, 06066, 06651).

7.1.1.2 To approve the placement of the Section 504 Committee of November 15, 2012 and December 5, 2012. (Student numbers 05633, 06337).

Moved: Mr. McCann
Approved: Unanimously

Seconded: Mr. Kuryla

7.2 Announcements and Reports

7.3 Other Items

8. BUILDINGS AND GROUNDS

8.1 Resolutions

8.2 Announcements and Reports

8.3 Other Items

9. TRANSPORTATION

PURCHASE OF ONE SCHOOL BUS

9.1 Resolutions

9.1.1 To act upon the recommendation of the Superintendent to approve the purchase of a 66-passenger International Corp. school bus at a cost not to exceed \$113,714.77, pending the award of the NYS Contract and voter approval.

Moved Mr. Brandow
Mr. Somerville voted no
Approved: Five affirmative votes; one no vote

Seconded: Mr. Kuryla

9.2 Announcements and Reports

9.3 Other Items

10. EXECUTIVE SESSION

11. ADJOURNMENT

APPROVED ADJOURNMENT

A motion was offered to adjourn at 8:25 p.m.

Moved: Mr. Kuryla

Seconded: Mr. Brandow

Approved: Unanimously

12. DISTRIBUTIONS

12.1 Agenda Supplement

Note: Items added to the Agenda after it was first distributed (i.e., addendum items) are marked with an asterisk [*] preceding the outline number.

LEANNE B. KEEL
DISTRICT CLERK